

Waiting For & Expense Log

Keep track of items that are in process and money spent on behalf of the estate or household.

Waiting for

Item / Response	From Whom	Expected Date	Follow-Up / Note

Expenses paid

Date	Expense	Amount	Paid By / Receipt Location

SAVE RECEIPTS

Keep receipts and note who paid. An attorney, executor, personal representative, accountant, or other qualified professional can advise how expenses should be handled or reimbursed.